

# Graduate Programs in Modern Studies

## Loyola College in Maryland

### Application Procedures and Inventory Listing

Name \_\_\_\_\_

Social Security Number    –   –

#### How To Use This Form

Applicants to Loyola's Master of Modern Studies are required to use this and accompanying forms. Loyola provides an inventory listing, transcript request and recommendation form as well as an application-filing envelope to help applicants in completing the application process with greater ease. **Please include this form when you submit your application.**

#### Completing Your Application

A completed application is one that includes the following documents:

- Completed Application Form, including applicant's signature
- Non-refundable fee of \$50
- Official transcripts from each college or university attended
- One recommendation
- Personal essay – see application form
- TOFEL Score Report (required only if English is not your native language)
- International student supplemental documents (required only if you need a student visa)

Transcripts from studies not conducted in English must be submitted with a certified English translation.

#### Deadlines:

- Fall Semester (September 1)
- Spring Semester (January 15)
- Summer Terms (June 1)

#### Inventory Listing

You may submit items separately or use the envelope provided. Before sealing the envelope to send your application documents to Loyola College, make certain that all appropriate boxes have been checked on this form. Remember to include the inventory listing with the application packet you send to the Graduate Admissions Office.

- ☐ Application Form – make certain it includes your signature
- ☐ Non-refundable \$50 application fee
- ☐ Transcripts in unopened envelopes – Number of institutions attended \_\_\_\_\_
- ☐ Recommendations in sealed envelopes
- ☐ Essay responding to questions on the application form
- ☐ TOFEL Score Report – **required only if English is not your native language** (send unofficial scores with application and official scores must be sent directly from testing agency. Loyola's institution code is 5370).
- ☐ International Student Supplemental Form – **required only if you need a student visa**

**Applications should be sent to:** Graduate Admissions, Loyola College in Maryland, 4501 North Charles Street, Baltimore, MD 21210-2699, Telephone: 410-617-5020 or 800-221-9707; Fax: 410-617-2002. Please use the application-filing envelope provided.