

# WEST VIRGINIA WESLEYAN COLLEGE

## High School Academic Request Form Complete Section I and give this form to your High School Counselor

### I. Applicants Section

Upon completing Section I, submit this form, together with a stamped and addressed envelope to your high school counselor. Request that the counselor's section be completed and sent with an official transcript as soon as possible.

I am applying for:  Early Decision (December 1 Deadline)  Regular Decision (Priority Deadline March 1)

Legal Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
First Middle Last

Mailing Address \_\_\_\_\_  
Number/Street City or Town State Zip

Entering Semester: 20 \_\_\_\_\_  Fall  Spring Social Security # \_\_\_\_\_

I wish to participate in intercollegiate athletics:  Yes  No If yes, which sport(s) \_\_\_\_\_

If yes, have you submitted your NCAA Clearinghouse eligibility forms?  Yes  No

I recognize the confidential nature of this document and I do  do not  waive my right to access.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

I request that an official transcript be sent to West Virginia Wesleyan College, Office of Admission, Buckhannon, WV 26201

### II. High School Counselor Recommendation

Please complete Sections II and III and send with the applicant's official transcript and assessment scores (if available). An official transcript must have a raised school seal or stamped certification with a school official's original signature and title. A copy of the school profile explaining the grading system and the minimum number of courses required for graduation is recommended.

Your comments will be held in strictest confidence during the decision-making process. *Only the secondary school transcript will become part of the applicant's official file.*

Name \_\_\_\_\_ Office Phone (\_\_\_\_) \_\_\_\_\_  
Mr. Mrs. Miss First Last

Title \_\_\_\_\_ CEEB Code \_\_\_\_\_

School \_\_\_\_\_  
Name City State

Fax (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

#### • Applicant Information

The applicant's rank is \_\_\_\_\_ in a class of \_\_\_\_\_. Graduation Date \_\_\_\_\_

Percentage of graduating students attending a four-year college or university \_\_\_\_\_ 2-year college \_\_\_\_\_

How would you rate the applicant's course selection among those available at your school?

Most demanding  Very demanding  Standard  Less Demanding

#### • GPA Calculations (Please supply GPA conversion information if your letter grade is not a 4-point system.)

Cumulative HS GPA \_\_\_\_\_ Grading Scale \_\_\_\_\_  Weighted  Unweighted  
(4.0, 5.0, etc.)

The applicant's GPA was calculated at the end of the \_\_\_\_\_ semester.

#### • Test Scores

SAT-I:

Date \_\_\_\_\_ Verbal \_\_\_\_\_ Math \_\_\_\_\_

Date \_\_\_\_\_ Verbal \_\_\_\_\_ Math \_\_\_\_\_

Date \_\_\_\_\_ Verbal \_\_\_\_\_ Math \_\_\_\_\_

ACT:

Date \_\_\_\_\_ Eng. \_\_\_\_\_ Math \_\_\_\_\_ Read. \_\_\_\_\_ Sci. Reas. \_\_\_\_\_ Composite \_\_\_\_\_

Date \_\_\_\_\_ Eng. \_\_\_\_\_ Math \_\_\_\_\_ Read. \_\_\_\_\_ Sci. Reas. \_\_\_\_\_ Composite \_\_\_\_\_

Date \_\_\_\_\_ Eng. \_\_\_\_\_ Math \_\_\_\_\_ Read. \_\_\_\_\_ Sci. Reas. \_\_\_\_\_ Composite \_\_\_\_\_

(Please complete Section III on reverse side)

### III. Personal Evaluation by Counselor

#### 1. Senior year courses (If not listed on transcript)

First Term	Grade if available	Second Term	Grade if available

#### 2. How would you compare the applicant to his/her entire class? Please check the most appropriate box in each category.

Qualities	Below Average	Average	Good (above average)	Excellent (Top 15% this year)	Outstanding (Top 5% this year)	One of the top few I have encountered in my career
Academic						
Personal Character						
Leadership						
Overall comparison to classmates						

3. Has applicant ever been on probation, suspended, or dismissed?  Yes  No If yes, please explain in comment section.

#### 4. Comments:

I recommend this student:  With reservation  Without reservation  Strongly  Enthusiastically

Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

If you have questions concerning the completion of any requested information, please call: 1-800-722-9933.