

TAYLOR UNIVERSITY

Guidance Counselor Form

To Be Completed by the Student

Applicant: Please complete this section and give this form to your guidance counselor. Be sure to check the deadline in which you are applying for.

Deadline for which you are applying: ☐ November 1 ☐ December 1 ☐ January 15 ☐ After January 15

Applicant's Full Name _____

Mailing Address _____

Under the provision of the Family Educational Rights and Privacy Act of 1974, you have the right to review your educational records. The Act further provides that you may waive your right to see letters written on your behalf for admission.

I waive my right of access to this recommendation written on behalf of my candidacy for admission.

Applicant's signature

Date

To Be Completed by the Guidance Counselor

The above student is applying for admission to Taylor University. We value your comments and request that you give a full and candid report so that fair consideration may be given to the applicant. **Please be as realistic as you can in comparison with other college-bound students.** If necessary, please solicit input from the student's classroom teachers.

Note: This student's application will not be evaluated until we have received your form. Please see deadline dates above.

Student Assessment

1. How well do you know the applicant? ☐ By name/sight ☐ Casually-few personal contacts ☐ Very well-numerous personal contacts

2. What is your opinion regarding the student's aptitude for further academic study?

☐ Highly enthusiastic ☐ Strong ☐ Moderate ☐ Hesitant ☐ Negative ☐ No Opinion

3. What is your opinion of the student's social readiness?

☐ Highly enthusiastic ☐ Strong ☐ Moderate ☐ Hesitant ☐ Negative ☐ No Opinion

4. Taylor desires to recruit students who can contribute to community in different and unique ways. Which of the following words best describe this student's contribution to your school?

☐ Initiator - seeks to develop programs and initiatives to meet the unmet needs of others

☐ Leader - takes on roles in areas of leadership in school activities

☐ Participator - takes an active part in school events, organizations, etc.

☐ Neutral - has little or no impact in school

5. Are there special factors that should be considered in interpreting the student's transcript? ☐ Yes ☐ No If yes, please explain:

6. Overall Recommendation

☐ Highly enthusiastic ☐ Strong ☐ Moderate ☐ Hesitant ☐ Negative ☐ No Opinion

7. Would you like someone from Taylor University's admissions staff to phone you about this student? ☐ Yes ☐ No

Educational Background (we prefer weighted information when available)

1. This applicant’s class rank is: weighted _____ out of _____ unweighted _____ out of _____ ☐ Do not rank
If exact rank is not available, please indicate rank to nearest decile (10th) from top _____ out of _____
2. This applicant’s current GPA is: weighted _____ on a 4.0 scale unweighted on a 4.0 scale _____
If transcript reports GPA on any other scale, please convert to 4.0 scale.
3. What percentage of your last year’s graduating class currently attend four-year colleges? _____
4. Has this applicant taken honors or advanced placement courses? ☐ Yes ☐ No **If yes, please highlight these honors and advanced placement courses so that they are clearly identified on the transcript.**
5. Is this applicant on a block schedule? ☐ Yes ☐ No
6. If these classes do not appear on their transcript, please list the courses this student is scheduled to take during the senior year:

Courses	Honors	Fall	Spring

Courses	Honors	Fall	Spring

Please return this page to Taylor University along with:

- a current official high school transcript (including grades through at least the junior year and official test results)
- a high school profile

Name (Please print)

Signature

Date

Position

School

Phone

School Address

City

State

Zip

School’s CEEB Number

Are you an alumnus of Taylor University? ☐ Yes ☐ No

Year you graduated _____

Are you aware of any Taylor University graduates who are teaching in your school? Please indicate their names and positions.

How familiar are you with Taylor University? ☐ Very familiar ☐ Somewhat familiar ☐ Not at all familiar

If you know other students that you believe would be interested in Taylor, please go to www.taylor.edu/recommend and add them to our mailing list.

Thank you for taking the time to complete this form. Your observations will assist us in our evaluation of the applicant. Please return to:

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