

APPLICATION CHECKLIST

Applications submitted after the deadline will be wait-listed and may be considered based on availability of places. (The AUC ID number will be sent to the applicants once the application has been processed by the office.)

Applicants must submit a nonrefundable electronic admission evaluation fee of \$50

The below credentials, required for the early admission stage, are to be submitted in one complete file by the set deadlines.

Please provide a typed personal statement (300 – 500 words) explaining the drivers behind your interest in applying to AUC. Your personal statement should focus on how you expect such an opportunity to impact you and allow you to bring positive change to your community.

Personal statements should be your original work; personal statements will be checked for plagiarism.

(Degree-seeking applicants only)

- Copy of International TOEFL or Academic IELTS test results (For information, visit www.ets.org for TOEFL and www.ielts.org for IELTS)
Applicants who will sit for the TOEFL are required to upload their results on the Documents Submission Portal
- Applicants are required to contact ETS to send an electronic copy of the applicant's TOEFL results to AUC. AUC's institutional code is 0903.

For admissions evaluation, it is required to upload a copy of the TOEFL/IELTS results with the applicant's name on it, along with other required documents, until the scores are received.

Egyptians only

- Copy of a computerized birth certificate
- Copy of national ID card (both sides)

Non-Egyptians only

- Copy of valid passport

***The above items are required from all applicants for early admission consideration (fall semesters), in addition to academic credentials required from specific certificates as follows:**

IGCSE

- Copies of all statements of results stamped from the school or the British Council (statements of results with unit grades are not accepted)
- Proof of years of schooling: **ONE** of the following requirements should be submitted:
 - Copy of a complete Egyptian *Idadia* certificate, showing clearly the year of enrollment
 - Copy of a complete Egyptian *Primary six* certificate, showing clearly the year of enrollment
 - Official report of enrollment in grade one (national system) from the education zone of the school where the student was enrolled and year by year proof of enrollment in primary and secondary education

N.B. An enrollment certificate from a school is not considered adequate proof; submission of one of the documents listed above is required.

American Diploma

- Official transcripts from grades 9 to 12 (first semester) with cumulative GPA
- Copy of SAT I (code 0903) or ACT-1 (code 5303) official results should be sent electronically to AUC directly

Canadian Diploma

- Official transcripts

Nonacademic credentials

- Recommendation letters
- Evidence of extracurricular activities that are recognized as certificates of participation/achievement for any nonacademic activities

Transfer students only*

For each post-secondary institution(s) attended, students have to submit the following:

- Official transcript

For transfer credit purposes:

- Official list of experiments conducted in science laboratory courses
- Official detailed outline or syllabus for all transferable courses
- For Egyptian transfer males only, Arabic enrollment certificate from the current university, covering the period from the date of completing high school until the date of the semester applying to AUC

Credentials required for final admission stage, to be submitted by the set deadlines

- IGCSE: Additional copies of all statements of results issued in August with original stamp from the school or the British Council
- American Diploma: Complete final school transcript for grades 9 - 12 with cumulative GPA in a one-page document
- *Thanawiya Amma*: Official, certified scores report is required for review and a copy is taken
- Canadian Diploma: Final official transcript in a one-page document
- Abitur: Copy of the freshly stamped certificate with the subject grade
- French Baccalauréat: Copy of the freshly stamped certificate
- International Baccalaureate: Electronic results from IBO Board

Transfer students only

- Official final university transcript
- Official detailed syllabuses in English; documents not in English must be accompanied by a certified English translation
- German Abitur: Copy of a freshly stamped certificate (including attachment number 1) with the subject grade

Egyptian males only

- Applicants born in or before the year 2004 are required to submit an original military service card (*bitaka askaria*) or evidence of military status

Auditors

- Copy of national ID or passport

**If the institution(s) operates outside the United States, official proof of accreditation, the curriculum, description of courses, grading system and academic calendar are required.*

**Documents not in English must be accompanied by a certified English translation.*

**Official documents must have each page stamped or placed in a sealed envelope from the transfer institution.*

For information about undergraduate Arabic language requirements, please refer to

<http://schools.aucegypt.edu/academics/ALI/ALNG/Pages/Requirements.aspx>.

To learn more about TOEFL exams, visit

www.ets.org.

To learn more about IELTS exams, visit

www.ielts.org.

For more information or to send credentials by mail:

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