

## APPLICATION CHECKLIST

**Applications submitted after the deadline will be wait-listed and may be considered based on availability of places.** (The AUC ID number will be sent to the applicants once the application is processed by the office, within two to three days after submission.)

### \$50 electronic admission evaluation fee

The below credentials, required for the early admission stage, are to be uploaded in their designated files by the set deadlines.

#### 1. English Proficiency Requirements:

- A copy of the IELTS/TOEFL/Duolingo exam results clearly showing the applicant's name
    - \* The uploaded IELTS exam results should include the TRF number for verification.
    - \* For TOEFL/Duolingo exams, applicants should submit an electronic copy of the exam results to AUC's account through their TOEFL/Duolingo web accounts for verification.
- Note: The TOEFL institutional code for AUC is 0903.

#### 2. Personal Essay:

- A typed personal statement (300 - 500 words) explaining the drivers behind your interest in applying to AUC  
Your personal statement should focus on how you expect such an opportunity to impact you and allow you to bring positive change to your community.
  - \* Personal statements should be your original work; personal statements will be checked for plagiarism.

#### 3. Official Identification:

##### Egyptians only:

- Copy of a computerized birth certificate
- Copy of national ID card (both sides)
- Egyptian males only: Applicants born in or before the year 2006 are required to submit an original military service card (*bitaka askaria*) or evidence of military status

##### Non-Egyptians only:

- Copy of a valid passport

#### 4. Two recommendation letters (the recommendation letters requested through the application are sufficient)

#### 5. Evidence of extracurricular activities, recognized as certificates of participation or achievement for any nonacademic activities

\*The **five** items listed above are required from all applicants.

Additionally, the below academic credentials are required from specific certificates for early admission consideration (fall semesters):

### **IGCSE**

- Copies of all statements of results stamped by the school or the British Council (statements of results with unit grades are not accepted)
- Proof of years of schooling: ONE of the following requirements should be submitted:
  - Copy of a complete Egyptian *idadia* certificate clearly showing the year of enrollment
  - Copy of a complete Egyptian primary six certificate clearly showing the year of enrollment
  - Official report of enrollment in grade one (national system) from the educational zone of the school where the student was enrolled and year-by-year proof of enrollment in primary and secondary education

Note: An enrollment certificate from a school is not considered adequate proof; submission of one of the documents listed above is required.

### **Nile Certificate**

- Copies of all statements of results stamped by the school

### **American Diploma**

- Official transcripts from grades 9 to 12 (first semester) with cumulative GPA
- Copy of SAT-I or ACT-I exam results clearly showing the applicant's name
  - \* For SAT-I or ACT-I, results should be sent electronically to AUC's account. AUC's institutional SAT-I code is 0903, and its ACT-I code is 5303.

### **Canadian Diploma**

#### **Dogwood Diploma (British Columbia)**

- For the early admission stage: a copy of the official school transcript for grade 11 and the first semester of grade 12.

#### **Manitoba Diploma**

- For the early admission stage: a total of three courses on a senior-level standard must be completed in grade 12 (code 40 S).

#### **Ontario Secondary School Diploma**

- For the early admission stage: a total of four university-level subjects (U or M) completed in grade 12, calculated within the average.

### **Transfer students only\***

- For each post-secondary institution attended, students must submit the following:
- Official transcript

#### **For transfer credit purposes:**

- Official list of experiments conducted in science laboratory courses
- Official, detailed outline or syllabus for all transferable courses
- For Egyptian male transfers only: Arabic enrollment certificate from the current university, covering the period from the high school graduation date to the date of application to AUC

**The below credentials, required for the final admission stage, are to be uploaded by the set deadlines (don't reupload documents that you had uploaded previously to avoid duplication in your file).**

- IGCSE/Nile Certificate: Additional copies of all statements of results issued in August with an original stamp from the school
- American Diploma: A copy of the complete final school transcript for grades 9 - 12 with the cumulative GPA
- Thanawiya Amma/STEM/Tawgihi: A copy of the official, hard copy grade 12 certificate received from the school
- Canadian Diploma: A copy of the final official transcript
- Dogwood Diploma (British Columbia): For the final admission stage: a copy of the official school transcript for grades 11 and grade 12
- Manitoba Diploma: For the final admission stage: a total of five courses on a senior-level standard must be completed in grade 12 (code 40 S)
- Ontario Secondary School Diploma: For the final admission stage: a total of six university-level subjects (U or M) completed in grade 12, calculated within the average.
- Abitur: A copy of the final certificate, with all five pages stamped and showing the final average grade
- French Baccalaureate: A copy of the stamped final certificate (relevé des notes)
- International Baccalaureate: Electronic results should be requested from the IB board to be sent to AUC once released
- Transfer applicants: Official final signed/stamped university transcript
- Official, detailed syllabuses in English; documents not in English must be accompanied by a certified English translation

**Admission to the auditors program:**

- Upload a copy of your national ID card or a valid passport

\*If the institution(s) operates outside the United States, official proof of accreditation, the curriculum, description of courses, grading system and academic calendar are required.

\*Documents not in English must be accompanied by a certified English translation.

\*Official documents must have each page stamped or placed in a sealed envelope from the transfer institution.

## SCHOLARSHIP CHECKLIST

Scholarship Category	Supporting Documents (Note: (1) only supporting documents for the period of 2022 to present should be submitted for consideration, and (2) photos alone are not sufficient documentation.)
Talent: Athletics (individual, team)	<ul style="list-style-type: none"> <li>Letter of ranking from the Egyptian Athletics Federation (2024)</li> <li>Awards, certificates or recognition for your athletic achievements</li> </ul>
Talent: Music and Performing Arts (composition, performance, singing, drama, other)	<ul style="list-style-type: none"> <li>Certificate in music above level 4 (Royal Academy, Trinity, Cambridge, other)</li> <li>Certificates of participation in choir, band, theater, television, film, other.</li> <li>Document containing the link(s) to your performance sample(s)</li> </ul>
Talent: Arts (visual, photography, other)	<ul style="list-style-type: none"> <li>Portfolio of drawings, paintings, photos, other</li> <li>Awards or certificates for exhibitions</li> </ul>
Leadership and Community Service	<ul style="list-style-type: none"> <li>Competitive applicants for this category are students who are active in community service activities. Occasional charity work is not considered community service.</li> <li>Certificates or official stamped letters of community service involvement, including duration (hours, weeks, months or years)</li> </ul>
Egyptian Public Schools	<ul style="list-style-type: none"> <li>This category is for <i>thanawiya amma</i> students only and requires a certificate from the educational zone indicating the type of school (public, private, experimental, STEM or Nile).</li> </ul>
Financial documents for all scholarship categories: <ul style="list-style-type: none"> <li>Academic Achievement</li> <li>International Diversity</li> <li>National Certificates</li> <li>Liberal Arts Majors</li> <li>Talents</li> <li>Leadership and Community Service</li> <li>Egyptian Public Schools</li> </ul>	The following financial supporting documents are required: <ul style="list-style-type: none"> <li>Student's official school enrollment letter stating tuition fees for the academic year 2023-2024 (Grade 11).</li> <li>Payment receipts are not accepted.</li> <li>Income declaration as per the below.</li> </ul>

**For information about undergraduate Arabic language requirements, please visit**  
<http://schools.aucegypt.edu/academics/ALI/ALNG/Pages/Requirements.aspx>.

**To learn more about TOEFL exams, visit**  
[www.ets.org](http://www.ets.org).

**To learn more about IELTS exams, visit**  
[www.ielts.org](http://www.ielts.org).

**To learn more about Duolingo exams, visit**  
[www.englishtest.duolingo.com](http://www.englishtest.duolingo.com).

### **Contact Us**

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