APPLICATION CHECKLIST*

Applications submitted after the deadline will be wait-listed and may be considered based on availability of places.

Must submit with your application:
- Non-refundable electronic admission evaluation fee of $90
- Essay (typed or handwritten): How can you benefit from an education at AUC? (300 – 500 words) (undergraduate applicants only)
- One recent passport size photo
- Instructor references (recommended but not required); obligatory for nondegree students
- Evidence of extracurricular activities

- Official secondary transcripts or mark sheets
  - IGCSE (Copies of slips with a fresh stamp from school or the British Council). Slips with unit grades are not accepted. For transfer purposes, a stamped copy of the statement of results of A-level subjects completed, with a minimum grade of B. Admission of IGCSE applicants who have completed less than 12 years of schooling is not guaranteed and is subject to University approval and available slots.
  - Copy of Thanawiya amma score report (Original is required for review)
  - American diploma (sealed official transcripts from grades nine to 12)
  - Canadian diploma (sealed official transcript)
  - Abitur (Copy of the freshly stamped certificate and attachment #1)
  - French Baccalauréat (Copy of the freshly stamped certificate)
  - International Baccalaureate (electronic results from IBO Board)
- American high school diploma holders should submit copy SAT1 or ACT-E results and SAT II, if applicable directly from College-Board to AUC code (0903). Applicants are required to print the online scores at the Student Service Center.

- Proof of Years of Schooling
  - Holders of the International General Certificate of Secondary Education (IGCSE) must submit one of the following to prove that they completed 12 years of elementary and secondary education:
    - Grade one final report and year by year proof. Reports must include years of enrollment.
    - Copy of a complete Egyptian Idadia certificate, showing clearly the year of enrollment.
    - Copy of a complete Egyptian Ibtedaia certificate, showing clearly the year of enrollment.
    - Official report of enrollment in grade one (national system) from the education zone of the school where the student was enrolled and year by year proof of enrollment in primary and secondary education.
  - An enrollment certificate from a school is not considered adequate proof; submission of one of the documents listed above is required.
  - Holders of all other certificates are required to submit an enrollment certificate of year 12 from their schools.
  - Copy of TOEFL or IELTS test results (For information, visit www.ets.org for TOEFL and www.ielts.org for IELTS)
  - Applicants who will sit for the TOEFL are required to print the online scores at the Student Service Center.
  - Nondegree applicants who plan to transfer credits to their home universities should submit an approval letter from their home university.
  - Females only: Copy of computerized birth certificate or new Egyptian passport
  - Only accepted students will be required to do a physical exam.

Transfer students only
For each post-secondary institution(s) attended, students have to submit the following:
- Official transcript
- If the institution(s) operates outside the United States, official proof of accreditation, the curriculum, description of courses, grading system and academic calendar are required.
- Official list of experiments conducted in science laboratory courses
- Official detailed outline or syllabus for all transferable courses.
- Documents not in English must be accompanied by a certified English translation
- For Egyptian transfer males only, Arabic enrollment certificate from the current university, covering the period from the date of completing high school until the date of the semester applying to AUC.
Note: Official documents must have each page stamped or placed in a sealed envelope from the transfer institution.

**Egyptian males only**
Male applicants whose file lacks the following will not be accepted:
- Photocopy of Egyptian identification card
- Original computerized birth certificate
- Applicants born in or before the year 2000 are required to submit an original military service card (*bitaka askaria*) or evidence of military status

**Non-Egyptians only**
- Photocopy of passport (no acceptance is granted without the copy of the passport)
- Proof of financial support (bank statement, sponsorship letter, etc. for $36,000)
- Completed and signed International Student Data Form

**Auditors**
- Application form
- One photo
- ID or passport

*All materials submitted become the property of the University.*

Admission to AUC is very competitive, and each application is carefully considered. To increase your chances of being accepted, please apply early, since acceptance is granted on an ongoing basis to highly qualified applicants based on the availability of places.

The University’s most qualified candidates have earned excellent grades in their courses. When determining admission, the University considers a combination of factors including academic program, grades and test scores, as well as diversified background and participation in extracurricular activities. The vast majority of those applying to AUC are capable of succeeding scholastically at the University. Many more academically qualified students apply for admission than there is room available. The University’s task is not simply to select those who are qualified, but to identify those who have distinguished themselves. In addition, AUC considers the personal qualities of applicants — how well they have taken advantage of available resources, whether they have faced and withstood unusual adversity, and the extent to which they show promise as a contributing member of the AUC community. The University also considers applicants’ personal achievements outside the classroom as demonstrated by sustained participation, commitment, as well as leadership in school and community activities.

**IMPORTANT NOTICE**
- Make sure to meet the deadlines for submitting official certificates to avoid being on the waiting list.
- Payment of the non-refundable deposit for those who were granted provisional admission may guarantee their final acceptance, provided that they maintain their academic standards, submit their final transcripts and pay the fees before the allocated deadlines.
- Make sure to adhere to deadlines when collecting your letter of acceptance and paying your tuition in order to avoid termination of your acceptance.
- Those who are not admitted for the fall semester, but wish to renew their application for the spring semester must go to the Student Service Center to renew their application form for the spring semester prior to October 1.
- For deadlines, refer to www.aucegypt.edu.

For information about undergraduate Arabic Language requirements, please refer to http://schools.aucegypt.edu/academics/ALI/ALNG/Pages/Requirements.aspx

To learn more about TOEFL exams, visit www.ets.org

To learn more about IELTS exams, visit www.ielts.org

For more information or to send credentials by mail:
The American University in Cairo
Office of Enrollment, Admissions and Student Service Center
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New Cairo 11835, Egypt
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