



## APPLICATION CHECKLIST

**Applications submitted after the deadline will be wait-listed and may be considered based on availability of places.** (The AUC ID number will be sent to the applicants once the application has been processed by the office.)

The below credentials, required for the early admission stage, are to be submitted in one complete file by the set deadlines.

- Essay (typed or handwritten): How can you benefit from an education at AUC? (300 - 500 words)

### **(degree-seeking applicants only)**

- Copy of TOEFL or IELTS test results (for information, visit [www.ets.org](http://www.ets.org) for TOEFL and [www.ielts.org](http://www.ielts.org) for IELTS)

Applicants who will sit the TOEFL are required to print and send via email to the Office of Enrollment, Admissions and Student Service Center

### **Egyptians only**

- Computerized birth certificate (copy for female applicants; original for male applicants)
- Copy of national ID card

### **Non-Egyptians only**

- Copy of valid passport
- Proof of financial support (bank statement, sponsorship letter, etc., for \$36,000)

**\*The above items are required from all applicants for early admission consideration (fall semesters), in addition to extra academic credentials required from specific certificates as follows:**

### **IGCSE**

- Copies of all statements of results with original stamp from school or the British Council (statements of results with unit grades are not accepted)
- Proof of years of schooling: **ONE** of the following requirements should be submitted:
  - Copy of a complete Egyptian *Idadia* certificate, showing clearly the year of enrollment
  - Copy of a complete Egyptian *Ibtedaia* certificate, showing clearly the year of enrollment
  - Official report of enrollment in grade one (national system) from the education zone of the school where the student was enrolled and year by year proof of enrollment in primary and secondary education

**N.B. An enrollment certificate from a school is not considered adequate proof; submission of one of the documents listed above is required. Admission of IGCSE applicants who have completed less than 12 years of schooling is not guaranteed and is subject to University approval and available slots.**

### **American Diploma**

Official transcripts from grades 9 to 12 (first semester) with cumulative GPA

- Copy of SAT I (code 0903) or ACT (code 5303) results should be sent directly to AUC
- Applicants are required to print and send via email the online scores at the Office of Enrollment, Admission and Student Service Center

### **Canadian Diploma**

- Official transcripts

### **Nonacademic credentials**

- Recommendation letters
- Evidence of extracurricular activities

### **Transfer students only\***

For each post-secondary institution(s) attended, students have to submit the following:

- Official transcript

For transfer credit purposes:

- Official list of experiments conducted in science laboratory courses
- Official detailed outline or syllabus for all transferable courses
- For Egyptian transfer males only, Arabic enrollment certificate from the current university, covering the period from the date of completing high school until the date of the semester applying to AUC

*\*If the institution(s) operates outside the United States, official proof of accreditation, the curriculum, description of courses, grading system and academic calendar are required.*

*\*Documents not in English must be accompanied by a certified English translation.*

*\*Official documents must have each page stamped or placed in a sealed envelope from the transfer institution.*



### **Credentials required for final admission stage, to be submitted by the set deadlines**

- IGCSE: Copies of all statements of results issued in August with original stamp from school or the British Council
- American Diploma: Complete final school transcript for grades 9 - 12 with cumulative GPA
- *Thanawiya Amma*: Original score report is required for review and a copy is taken
- Canadian Diploma: Official transcript
- Abitur: Copy of the freshly stamped certificate with the subject grade
- French Baccalauréat: Copy of the freshly stamped certificate
- International Baccalaureate: Electronic results from IBO Board

### **Transfer students only**

- Official final university transcript

### **Egyptian males only**

- Applicants born in or before the year 2002 are required to submit an original military service card (*bitaka askaria*) or evidence of military status

### **Auditors**

- One personal photo
- Copy of national ID or passport

**For information about undergraduate Arabic language requirements, please refer to**  
<http://schools.aucegypt.edu/academics/ALI/ALNG/Pages/Requirements.aspx>.

**To learn more about TOEFL exams, visit**  
[www.ets.org](http://www.ets.org).

**To learn more about IELTS exams, visit**  
[www.ielts.org](http://www.ielts.org).

**For more information or to send credentials by mail:**

**The American University in Cairo**  
Office of Enrollment, Admissions and Student Service Center  
AUC Avenue, P.O. Box 74  
New Cairo 11835, Egypt  
tel 20.2.2615.1000 • fax 20.2.2794.4728  
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