

CCU Online MBA

Application for Admission

Confidential Recommendation Form

Applicant: Complete the top part of this form then give the form (or send it electronically) to your recommender. Recommendations should be mailed directly to the School of Business.

Applicant Name: _____
 Mr. Ms. Dr. Last (Surname/Family Name) First Name Middle initial Social Security Number

Street Address: _____

City, State, Zip Code, Country: _____

Telephone: _____ Fax: _____ E-Mail: _____

I waive my right to view this completed document.

I do not waive my right to review this completed document.

Applicant's signature _____

Recommender Name: _____

May we contact you to ask further questions about the applicant? Yes No

Recommender's Title: _____

Recommender's Company: _____

Street Address: _____

City, State, Zip Code, Country: _____

Telephone: _____ E-Mail: _____

Please complete questions 2-7 on your company or personal letterhead. Questions 1, 8 and 9 should be completed on this Recommendation Form. The Admission Committee would appreciate your responses to the questions below in a specific, detailed and candid manner, noting in particular, incidents that illustrate the applicant's maturity, intellectual capacity, and initiative. You may choose to address questions 2-7 in a letter format rather than as separate topics. *Thank you*

- How long have you known the applicant? Years: _____ Months: _____
- Under what circumstances have you known the applicant?
- What do you consider the applicant's most outstanding talents or characteristics? Please include specific observations of the candidate's quantitative and qualitative skills.
- In what areas does the applicant require further professional development?
- What examples of the applicant's leadership ability have you witnessed?
- How would you evaluate the applicant's communication skills? Please give examples of both written and spoken communication skills.
- Do you feel graduate study is appropriate for the applicant at this time? Why?
- How would you rate the applicant in comparison to other graduate school candidates you have known? Please consider the following qualities:

	Superior Top 5%	Excellent Top 15%	Above Average Top 25%	Average Top 50%	Below Average Lower 50%	Insufficient opportunity to Observe
Intellectual capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Managerial potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Imagination/creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Do you recommend the applicant for admission to the Colorado Christian University School of Business?
- Strongly recommend Recommend Recommend with reservations (*please explain*) Do not recommend

Recommender's Signature _____ Date _____