

HONOR CODE OF EMORY COLLEGE, ABRIDGED

For more than half a century, academic integrity has been maintained on the Emory Campus through the student initiated and regulated Honor Code. Every student who applies to and is accepted by Emory College, as a condition of acceptance, agrees to abide by the provisions of the Honor Code so long as he or she remains a student at Emory College. By his or her continued attendance at Emory College, a student reaffirms his or her pledge to adhere to the provisions of the Honor Code.

PREAMBLE

Upon every individual who is a part of Emory University falls the responsibility for maintaining in the life of Emory a standard of unimpeachable honor in all academic work. The following articles, to be known collectively as the Honor Code of Emory College, are based on the fundamental assumption that every loyal person of the University not only will conduct his or her own life according to the dictates of the highest honor, but will also refuse to tolerate in others action which would sully the good name of the institution.

HONOR COUNCIL

There shall be a body to be known as the Honor Council, charged with the cubes of presenting the honor system to all freshmen and new students and of acting as a fact finding body for the determination of Honor Council violations. The Council shall recommend punishment in cases of dishonesty in academic work.

MEMBERSHIP OF THE HONOR COUNCIL

There shall be seven student members of the Honor Council and six students eligible to serve on the appeals panels. Students eligible for membership shall be sophomores or juniors enrolled in the College. The term of office of each member of the Honor Council and students eligible to serve on the appeals panels shall be two years or until graduation, whichever first occurs.

The executive head of the Honor Council shall be a chairperson who shall be elected by members of the Council and shall serve not more than twelve months. He or she shall be privileged to vote on all questions.

The Dean of the College shall annually appoint four faculty advisers to the Honor Council who may participate in all proceedings and deliberations of the Honor Council, but without vote.

JURISDICTION

The Honor Council shall have jurisdiction over cases of academic misconduct.

ACADEMIC MISCONDUCT

Academic misconduct is an offense generally defined as any action or inaction which is offensive to the integrity and honesty of the members of the academic community. This offense includes, but is not limited to, the following: seeking, acquiring, receiving, or giving information about the conduct of an examination, knowing that the release of such information has not been authorized; plagiarizing; seeking, using, giving, or obtaining unauthorized assistance or information in any academic assignment or examination; intentionally giving false information to professors or instructors for the purpose of gaining academic advantage; breach of any duties prescribed by this Code; intentionally giving false evidence in any Honor Council hearing or refusing to give evidence when requested by the Honor Council.

REPORTING CASES

It is the responsibility of every member of the faculty and student body to cooperate in supporting the honor system. In pursuance of this duty, any individual, when he or she suspects that an offense of academic misconduct has occurred, shall report this suspected breach to a member of the Honor Council, a faculty adviser to the Honor Council, or the Dean of the College.

PROCEDURE

(a) On receipt of a report of a suspected violation, the recipient shall notify the Chairperson of the Honor Council who shall designate one member of the Council and one faculty adviser to investigate the charge. The investigators shall inform the accused in writing of what course and work is involved in the charge and shall supply the accused with a copy of this Code. The investigators shall meet with the accuser,

separately with the accused, shall interview other potential witnesses and review any documentary and physical evidence. The accused may suggest the names of witnesses to testify and may submit additional documentary or physical evidence not previously brought to the attention of the investigators. The investigators shall determine whether to refer the accusation for a hearing and notify both the Chairperson and the accused of their decision.

(b) If a decision is made to refer the case for hearing, the Chairperson shall schedule the hearing as promptly as possible and shall notify the accused of the date and time.

(c) Hearings shall be fair and impartial. All evidence, regardless of whether it meets the test of admissibility of rules of evidence, shall be elicited by the Honor Council. Witnesses will testify without oath and signed statements may be submitted from unavailable witnesses. Only the members of the Honor Council, the accused, his/her adviser, and the faculty advisers to the Honor Council may be present during the hearing other than a witness while testifying. The accused shall have the right to testify and to make a closing statement. The accused may be accompanied by a student or faculty member of the College as an adviser for purposes of consultation, but neither the accused nor the adviser shall have the right to examine witnesses. The Honor Council shall be allowed all possible latitude in determining whether a violation has occurred and shall itself determine the weight and pertinence of the evidence.

(d) At the conclusion of the evidence, the Honor Council and faculty advisers to the Honor Council shall retire to deliberate in secret. Only evidence presented at the hearing will be considered in reaching a decision. A unanimous vote of the Honor Council members shall be required for a finding of an Honor Council violation. If the accused is convicted, the Honor Council shall recommend the sanction(s) by majority vote.

(e) The following sanctions may be imposed:

- (1) Verbal reprimand without an entry on the student's Personal Performance Record;
- (2) Written reprimand with an entry on the student's Personal Performance Record;
- (3) F in the course on the student's Personal Performance Record and F on his/her Permanent Transcript;
- (4) Honor Council suspension (specifying the period of suspension);
- (5) Honor Council dismissal (specifying when the student may apply for readmission);
- (6) Such combination of sanctions or other sanction as may appear appropriate.

(f) After the hearing, the Honor Council shall promptly prepare a concise, but thorough, written summary of pertinent evidence and facts which shall be transmitted to the Dean of the College with the accompanying recommendation together with all documentary and physical evidence before the Council. The Dean may impose the sanction(s) recommended or sanction(s) of greater or lesser severity. After receipt of the summary, the student shall be promptly notified by the Dean in writing of his or her decision and the sanction(s) imposed.

(g) In no case of alleged or suspected dishonesty will the Dean take action before receiving from the Honor Council its recommendation, provided such recommendation is received within a reasonable time after notification to the Council of the particular case.

HONOR PLEDGE

Each student in the College assumes the Honor Pledge and shall receive adequate instruction in the Honor Code. Each professor shall explain to his or her class at the beginning of every semester any special or particular requirements of this Code as it pertains to the course.

To review the entire Honor Code, go to www.emory.edu/COLLEGE/students/honor.html.

To learn more about the Emory University Undergraduate Code of Conduct, go to www.emory.edu/CAMPUS_LIFE/conduct.code.html.