

M.S. in Technology Management Application

The M.S. in Technology Management is an intense graduate program of study. Therefore, evidence of maturity, discipline and intellectual abilities are required. Equally important is evidence of growth and advancement in roles and responsibilities within IT businesses. **Careful attention should be given to the details of your work description, resume, and goals statement so that we can understand how this program would contribute to your professional development.**

Please complete the following and send to:

George Mason University
School of Management
MS in Technology Management Program
Enterprise Hall
MS 5F4
Fairfax, Virginia 22030-4444

Phone: (703) 993-1792
E-mail: cbassett@som.gmu.edu

- Application Form:** Complete, sign and date the enclosed application form.
- Work Description:** A one-page statement of your specific work activities/responsibilities in information technology (e.g., projects, programs, technologies, client groups, business functions).
- Resume:** The resume should include full-time employment. Indicate company location, type of business, title of position(s), dates of employment and your responsibilities.
- Goals Statement:** Write a statement (not to exceed 750 words) regarding your professional plans and career objectives. Your statement should include your personal qualities, career path and aspirations, and how this program would contribute to your business and professional development.
- Two Letters of Recommendation:** A current or recent supervisor must provide one recommendation letter along with a completed recommendation form. The second letter and completed recommendation form must be provided by a supervisor or business associate who can comment on your professional abilities and achievements. Complete your section of each of the enclosed recommendation forms and provide one to each recommender. Specify that the recommendation must be sealed, signed across the seal, and then returned to you for forwarding to our office.
- Transcripts:** Transcripts must be submitted from each college and graduate institution attended. Send the enclosed Transcript Request form to the registrar's office of each college and graduate institution attended. The registrar should seal the envelope, sign across the seal, and return a copy of your transcript to you for forwarding to our office.
- GMAT:** A demonstrated ability to do graduate work, such as an advanced degree or an appropriate score on the Graduate Management Admission Test is required.
- Application Fee:** A \$50 check payable to George Mason University must be included with the application. Application fees are non-refundable. No application will be considered until the fee has been received.
- Application for Virginia In-State Tuition Rates:** Submit a completed form with your application for admission. Program tuition rates are the same for in-state and out-of-state residents but the University requires a completed form to be on file.