

2007 HARTWICK COLLEGE APPLICATION FOR ADMISSION

This packet contains the Hartwick College Common Application form and all the materials you need to complete the application process. You may submit additional materials with your application, but be sure they are clearly identified with your name and address. Please type or print clearly.

ADMISSION

Hartwick seeks to admit those students who have demonstrated promise and, through past achievements, their desire to develop intellectually and personally.

A prospective student's curriculum and academic performance in secondary school are the primary criteria in the selection process.

The distribution of recommended secondary school courses for applicants includes:

- a) four years of English
- b) three years of a modern or classical foreign language
- c) three years of mathematics
- d) two years of a laboratory science plus one additional science
- e) two years of history
- f) two years of social science

The College will recognize those students who have taken advanced work in these areas and will note the variety and substance of other courses supplemental to the basic core, most notably in the fine arts.

APPLICATION PROCESS

Hartwick College uses the Common Application exclusively. The Common Application can be obtained from the following sources:

1. The Hartwick College Web site (www.hartwick.edu), which allows you to apply online.
2. Your high school guidance office.
3. The Common Application Web site (www.commonapp.org). This site allows you to download the application or complete it online and electronically submit it to selected colleges.

DEADLINES

FIRST-YEAR (FRESHMAN) ADMISSION

| Decision Plan | Deadline | Notification | Financial Aid |
|-------------------|-------------|-------------------------|----------------------------------|
| Early Decision I | November 15 | Second week of December | November 15 (priority deadline*) |
| Early Decision II | January 15 | Third week of January | January 15 (priority deadline*) |
| Regular Decision | February 15 | On or about March 15 | February 15 |

*Applicants who meet the priority deadline will receive their financial aid award with their acceptance. All others will receive awards on a rolling basis.

TRANSFER ADMISSION

| Term | Deadline | Notification | Financial Aid |
|--------|-----------|------------------------------------|---------------|
| Fall | August 1 | 2 weeks from completed application | August 1 |
| Spring | January 1 | 2 weeks from completed application | January 1 |

For an application checklist, please see inside back cover.

APPLICATION INSTRUCTIONS

Use of this form is governed by the License Agreement for Common Application Forms, a copy of which is displayed at www.commonapp.org. Please read this Agreement carefully before using the Common Application.

• Application Fee and Fee Waiver

Please follow the application deadlines listed on the facing page. The application fee of \$35, made payable to Hartwick College, must accompany the application. Application fee waivers are made available to:

- Prospective students who have an official Hartwick campus visit (admissions interview, tour, or attend an open house) arranged through the Office of Admissions prior to February 15.
- Applicants with an Admissions Testing Program fee waiver request form completed by their college counselor. Forms are available in high school guidance offices.
- Children or grandchildren of Hartwick College alumni.
- Applicants who apply using an online application.
- International applicants.

• First-Year (Freshman) Application Instructions Standardized Tests

SAT and ACT scores are optional. You may decide whether we should consider your test scores when we consider you for admission. There are two exceptions to this policy. Nursing applicants are required to submit SAT or ACT scores to be considered for the program. Citizens of other countries whose first language is not English must submit TOEFL scores or another equivalent exam. Standardized tests must be taken before February 15, 2007 to be considered.

Early Decision

The deadline for Early Decision I is November 15 and Early Decision II is January 15. Notification of admission is sent the second week of December for Early Decision I and the third week of January for Early Decision II. Applicants must complete all necessary documents including the Supplementary Information Form (found on page 7). Early Decision is the term used to describe the application process in which a commitment is made by the student to the institution, that, if admitted, the student will enroll, unless the financial aid award is inadequate. Immediately upon acceptance of the offer, the student will withdraw all other applications and make no subsequent applications.

Regular Decision

The deadline for Regular Decision is February 15. Students whose completed applications are received by February 15 will be eligible for Competitive Awards. All applicants will be notified on or about March 15 of the final admissions decision.

• International Student Application Instructions

Students who are citizens of countries other than the United States are actively encouraged to apply for admission.

The application fee is not required for students who are not citizens of the United States. All applicants are required to demonstrate adequate proficiency in English by achieving a minimum score of 550 on the Test of English as a Foreign Language (TOEFL), 213 on the computer-based TOEFL, or 420 on the Critical Reading section of the SAT Reasoning Test.

• Home-Schooled Application Instructions

Home-schooled applicants, in addition to meeting all stated application requirements, must submit the following:

- SAT Reasoning Test or ACT test.
- Transcripts that are accompanied by course descriptions and/or syllabi.
- At least one letter of recommendation from an outside instructor or employer.

• Transfer Application Instructions

Any applicant who has matriculated as a full-time degree-seeking candidate at another college is considered a transfer student.

Transfer candidates are evaluated on a rolling-admission basis. The deadline for submitting completed applications are August 1 for Fall Term and January 1 for Spring Term. A minimum grade point average of 2.0 on a 4.0 scale is required to be considered for admission. SAT scores are optional, except for Nursing applicants.

The materials listed on the application checklist in the back cover of this packet must be submitted to the Office of Admissions to complete your application and decisions cannot be made until the application file is complete.

The application fee of \$35, made payable to Hartwick College, must accompany the application. Application fee waivers also are made available to transfer students (see "Application Fee and Fee Waiver," above).

Transfer students must include an essay describing their activities since graduating from high school and their reasons for wishing to transfer to Hartwick. This will replace the personal statement on the Common Application (page 6).

Hartwick College has several articulation agreements with community colleges. Please visit our Web site or call the Admissions Office for a current listing of agreements.

REQUESTING FINANCIAL AID

Application Procedure:

First-Year Students

1. Obtain the 2007-2008 Free Application for Federal Student Aid (FAFSA) from your high school guidance office or the Hartwick Financial Aid and Affordability Office.
2. Complete the FAFSA right after January 1, preferably online at www.fafsa.ed.gov. Please be sure to list Hartwick College (our code is 002729).
3. Complete the enclosed Hartwick College Financial Aid Application and return it with your completed application for admission.

Transfer Students

1. Obtain the 2007-2008 Free Application for Federal Student Aid (FAFSA) from your college financial aid office or the Hartwick Financial Aid and Affordability Office.
2. Complete the FAFSA by August 1 for fall admission or January 1 for spring admission, preferably online at www.fafsa.ed.gov. Please be sure to list Hartwick College (our code is 002729).
3. Complete the enclosed Hartwick College Financial Aid Application and return it with your completed application for admission.

International Students

Funding for international students is limited. To be considered for International Student Scholarships and financial assistance, you must complete the International Financial Aid Form (IFAF). Please download the form from our Web site: www.hartwick.edu/admissions.

Please keep copies of all forms.

MUSIC AUDITIONS

- **For applicants intending to declare a major in music:**

If you are planning to pursue music as a major field of study you are required to have an audition. Auditions are held periodically throughout the academic year. To make arrangements you should contact the chair of the Music Department at 607-431-4808.

ART PORTFOLIO REVIEWS

- **Supplemental Portfolio for applicants intending to declare a major in art:**

The faculty of the Department of Art and Art History must review the portfolio of prospective majors prior to acceptance into the major. Entering students may submit a slide portfolio consisting of 10-20 slides of their work. Notification of acceptance into the major will be sent directly from the department. In either case, admission is based on a total review of applicant qualifications, not the portfolio alone. Students pursuing a major in art or art history are eligible to apply for the Foreman Art Scholarship. Applications are available online.

ADVANCED PLACEMENT AND CREDIT

Hartwick College grants credit for scores of 3 or higher on the Advanced Placement Tests of the College Board; scores of 4 or higher are required for credit for AP exams in Biology, Chemistry, Economics (Micro or Macro), and Psychology. AP scores should be submitted to Hartwick for credit.

Advanced placement and/or credit also is offered through CLEP (College Level Examination Program) under specified conditions for non-traditional students who have acquired mastery of a subject through experience or other avenues outside the traditional classroom setting and for International Baccalaureate higher-level subjects with grades of 4 or better.

VISITING THE HARTWICK CAMPUS

An interview with a member of the admissions staff, while not required, is strongly recommended. Personal interviews on campus may be scheduled Monday through Friday from 10:00 a.m. to 4:00 p.m. and select Saturdays. Student-guided tours of the campus are offered throughout the day beginning at 9:45 a.m. Prospective students also are welcome to sit in on classes, speak with professors, and stay overnight in the residence halls with a student host. Please call and arrange these activities well in advance to ensure that we will be able to fulfill all of your requests. For further information and to set up your appointments, please call the Admissions Office toll-free at 888-HARTWICK (888-427-8942) or 607-431-4150. In addition to individual appointments, the Admissions Office will be conducting Open Houses on the following dates:

Sunday, October 15, 2006

Saturday, November 11, 2006

To reserve your spot, please call the number below or reach us through e-mail.

Hartwick College

Admissions
1 Hartwick Drive, Oneonta, NY 13820
Phone: 607-431-4150
888-HARTWICK (888-427-8942)
E-mail: admissions@hartwick.edu

Financial Aid and Affordability
1 Hartwick Drive, Oneonta, NY 13820
Phone: 607-431-4130
888-HARTWICK (888-427-8942)
E-mail: finaid@hartwick.edu

www.hartwick.edu

Hartwick College does not discriminate on the basis of race, color, national or ethnic origin, religion, sex, sexual orientation, marital or parental status, veteran status, age, or handicap in its policies and procedures of admission, financial aid, instruction, athletics, employment, or other College-administered activities.