

Application for Admission to Graduate Programs

Application

Submit the completed application along with a non-refundable fee of \$35 made payable to Philadelphia University. Please type or neatly print all information. Students are admitted for the fall, spring, or summer semesters. International students are only admitted for the fall and spring semesters. There may be limits to the number of openings available in each program. To apply online, visit the University's web page at www.PhilaU.edu.

Official Transcript

Arrange for an official transcript from each undergraduate and graduate school you have attended to be sent directly to the Office of Graduate Admissions. Failure to disclose attendance at an institution at the time of application may cause denial of application for admission.

Recommendations

Use the forms enclosed and have recommendations from two people who are not related to you and who are familiar with your professional and scholastic qualities forwarded to the Office of Graduate Admissions. The programs within the School of Business Administration do not require recommendations.

Standardized Test Results

Request your Graduate Management Admission Test (GMAT) scores (for M.B.A., M.S. Taxation, M.B.A./M.S. in Physician Assistant Studies and online M.B.A. in Textile and Apparel Marketing) or Graduate Record Exam (GRE) scores (for all other programs) to be sent to the Office of Graduate Admissions. The University code number is 2666. The Miller Analogies Test (MAT) may be used in lieu of the GRE (except for Textile Engineering). The University code for the MAT is 1654. The standardized test requirement will be waived for those students already possessing a previous master's degree or those who are C.P.A.s. Applicants must submit documentation of C.P.A. or previous master's degree. The M.S. in Digital Design does not require a standardized test.

Non-degree Candidates

A student applying for admission to the graduate programs may elect to pursue a non-degree program in which he/she may take graduate courses for professional certification or personal enrichment. To apply as a non-degree candidate, a student need only submit an application and transcript indicating a bachelor's degree was received. This option is available only for the M.S. in Fashion Apparel Studies, M.S. in Instructional Design & Technology, and the M.S. in Textile Design.

International Applicants

International graduate students may apply for fall or spring semesters only. M.B.A. and M.S. Taxation students may apply for the summer semester. In addition to the credentials listed above, all international applicants must present evidence of proficiency in English by taking the Test of English as a Foreign Language (TOEFL). A minimum score of 550 (paper-based), 213 (computer-based), or 79 (Internet-based) is required. Please send test results directly to the Office of Graduate Admissions. In addition to the application materials, all international applicants must submit a notarized Statement of Financial Support form, a signed International Student Agreement, a \$100 deposit and a copy of official bank statements before an I-20 will be issued. If you have any questions or concerns, please feel free to call the Office of Graduate Admissions at 215.951.2943.

Mailing Address

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