

# Application Process Checklist

## DEADLINES:

- Nov. 15:** Early Decision admission application deadline
- Dec. 15:** Early Action admission application deadline  
Regents' Scholarship application deadline  
CSS *Profile* Priority date for Early Decision candidates
- Jan. 2:** Music Scholarship application forms and audition tapes due in the Music Office
- Feb. 1:** Presidential and TRIO Scholarship applications deadline
- Feb. 15:** Regular admission application deadline  
CSS *Profile* Priority Date for Early Action and Regular admission candidates

## ALL CANDIDATES:

- Complete *Part One* and submit to the Admissions Office as early as possible. *Part One* will be accepted beginning June 1, 2003, for September 2004 admission. **Applications submitted electronically do not require an application fee.** Applications submitted on paper must be accompanied by a non-refundable \$35 application fee or an approved fee waiver. If this fee creates a financial hardship, please discuss with your high school guidance counselor or other school official the option of requesting a fee waiver.
- Complete *Part Two: Personal Information and Essays* and send it to the Admissions Office. Be sure to answer all questions completely.
- Take the ACT or SAT I and have your results sent to St. Olaf College, either officially from the testing agency or on your official high school transcript. Check with your counselor for testing dates and locations in or near your community.  
**St. Olaf Codes: ACT: 2150     SAT I: 6638**
- Give the *Secondary School Record (Part Three)* to your secondary school counselor to complete and submit to St. Olaf. A copy of your official transcript must be attached.  
Candidates applying under Early Decision and Early Action must submit transcripts showing coursework through the junior year and listing senior courses in progress.  
Candidates applying under Regular admission must submit transcripts showing coursework through the first semester or trimester of the senior year.
- All candidates for admission to St. Olaf College are required to submit two letters of recommendation from teachers who have taught them in an academic subject (English, Foreign Language, History/Social Studies, Mathematics, Natural Science), **preferably in grades 10–12.** For students planning to major in music, one of the two required recommendations may be from a music teacher or conductor. If you are unsure from whom to request a recommendation, please contact the Admissions Office, and an Admissions counselor will provide you with more information. Additional letters from coaches, music conductors (band, choir, orchestra) and pastors or other worship leaders are welcome but do not replace the required academic recommendations.

## EARLY DECISION CANDIDATES:

- Complete the *Early Decision Agreement*. Your Early Decision application will not be complete until the Admissions Office has received this form.

## MUSIC CANDIDATES:

All students wishing to be considered for the Bachelor of Arts in Music or Bachelor of Music program must:

- Complete the St. Olaf Application for Admission
- Complete the Application for Music Major and/or Music Scholarships
- Submit an audition tape and letter of recommendation
- Complete an online music skills test

Candidates may also audition in the fall of their first year for entrance into the music major. More information can be found at [www.stolaf.edu/depts/music](http://www.stolaf.edu/depts/music).

## FINANCIAL AID CANDIDATES:

- If you are applying for financial aid, complete and return the 2004–05 CSS *Profile* by the priority date of Dec. 15, 2003, for Early Decision students or Feb. 15, 2004, for Early Action and Regular admission students. All students should file a *FAFSA* by the Feb. 15, 2004, priority date. **St. Olaf FAFSA Code: 002382     PROFILE Code: 6638**

## PLEASE COMPLETE THE APPROPRIATE FORMS AND MAIL TO:

Admissions Office • St. Olaf College • 1520 St. Olaf Avenue • Northfield, MN 55057 USA  
800-800-3025 • 507-646-3832 FAX • [www.stolaf.edu/admissions](http://www.stolaf.edu/admissions) • [admissions@stolaf.edu](mailto:admissions@stolaf.edu)

