

Application Instructions for Credits in Escrow

Applying to the Credits-in-Escrow (CIE) program can be completed in three easy steps:

1. Complete the Credits-in-Escrow Application form.
2. Have your high school Guidance Counselor complete the Guidance Counselor Recommendation form.*
3. Have your Guidance Counselor mail in a copy of your transcript to the Admissions Office.*

**If you're a homeschool student, your parent or an outside coach/instructor can fill out the Guidance Counselor Recommendation form. You may also view a sample transcript by visiting our [homeschool student's](http://fw.taylor.edu/enrollment/special/homeschool/index.html) page at <http://fw.taylor.edu/enrollment/special/homeschool/index.html> or by contacting our office at 1-800-233-3922.*

Once we have received and reviewed all of your application pieces, we will notify you of our decision regarding your acceptance into the Credits-in-Escrow program.

Upon your enrollment and completion of classes here at Taylor, you will have an official college transcript. Once you've completed your CIE classes, if you decide not to enroll at TUFW as a regular student and you want to transfer your credits to another institution, a one-time transcript fee of \$250 will be needed before your transcript will be released. If you attend Taylor University for at least one semester following your high school graduation, there is no transcript fee.