

# Guidance Counselor's Recommendation

## (High School Students Only)

### TO BE COMPLETED BY THE STUDENT

**APPLICANT:** Please complete this section and give this form to your guidance counselor.

Applicant's last name First name Middle initial

Mailing address City State Zip

Under the provision of the Family Educational Rights and Privacy Act of 1974, you have the right to review your educational records. The Act further provides that you may waive your right to see letters written on your behalf for admission.

*I waive my right of access to this recommendation written on behalf of my candidacy for admission.*

Applicant's signature Date

### TO BE COMPLETED BY THE GUIDANCE COUNSELOR

The above student is applying for admission to Taylor University Fort Wayne. We value your comments and request that you give a full and candid report so that fair consideration may be given to the applicant. Please be as realistic as you can in comparison with other college-bound students.

#### EDUCATIONAL BACKGROUND

- How well do you know the applicant? ☐ By name/sight ☐ Casually - few personal contacts ☐ Very well - numerous personal contacts
- This applicant's class rank is: ☐ Unweighted \_\_\_\_\_ Out of \_\_\_\_\_ ☐ Weighted \_\_\_\_\_ Out of \_\_\_\_\_ ☐ Do not rank  
If exact rank is not available, please indicate rank to nearest decimal (10<sup>th</sup>) from top:
- This applicant's current GPA is: ☐ Unweighted \_\_\_\_\_ On a 4.0 scale ☐ Weighted \_\_\_\_\_ On a 4.0 scale  
If transcript reports GPA on any other scale, please convert to 4.0 scale.
- What percentage of last year's graduating class enrolled in a four-year college? \_\_\_\_\_
- Has this applicant taken honors or advanced placement courses? ☐ Yes ☐ No If yes, please be sure these courses are clearly identified on the transcript.
- Please list the courses this student is scheduled to take during his/her senior year (if not on transcript):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### ACADEMIC RATINGS

	Outstanding (top 10%)	Above average	Average	Below average	Insufficient
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
College readiness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please comment on the above ratings:

What should we know about this student that the transcript does not tell us?

Applicant's last name	First name	Middle initial
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# **CHARACTER AND PERSONALITY TRAITS**

	Outstanding (top 10%)	Above average	Average	Below average	Insufficient
Leadership for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please comment on the above ratings:

**I recommend this applicant for admission to Taylor University Fort Wayne:**

	With enthusiasm	Without significant concern	With mild reservation	With significant reservation	Not at all
- for academic promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- for character and personal promise	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please return this page to Taylor University Fort Wayne along with:**

- a current official high school transcript (including grades through at least the junior year)
- a high school profile
- a copy of official ACT/SAT test scores (if the test results label is not included on transcript)

Name (please print)	E-mail	Date
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Signature	Position
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School	Telephone number
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School mailing address	City	State	Zip
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Are you an alumnus of Taylor University? ☐ Yes ☐ No

Are you aware of any Taylor University graduates who are teaching in your school? Please indicate their names and positions:

Please list the best time(s) and day(s) of the week for an admissions counselor to visit your school:

Thank you for taking the time to complete this form. Your observations will assist us in our evaluation of the applicant. Please return to:

Phone: 1.800.233.3922  
260.744.8689

Fax: 260.744.8850

E-mail: admissions@fw.taylor.edu

Web: http://fw.taylor.edu

**Office of Enrollment Services**  
**Taylor University Fort Wayne**  
**1025 West Rudisill Blvd.**  
**Fort Wayne, IN 46807-2197**

Office Hours:  
Monday - Friday 8am - 5pm

Summer Hours:  
Monday - Friday 7:30am - 4:30pm

In addition to our regular visitation program through the week, alternative evening and Saturday appointments may be scheduled if arranged in advance