

Request for Official Transcript

TO THE GRADUATE APPLICANT: This form is for your convenience in requesting official transcripts of your record(s) from colleges and universities (not including The University of Montana) that you have attended or are currently attending. Present this form (with the appropriate fee) to the registrar of each institution enabling them to send your official transcripts either directly to you **OR** to the graduate program to which you seek admission. (Note: Copy this form for multiple requests and type or print your information.) Please supply the graduate program name and address at the bottom of this form in the event the registrar will only send your transcript directly to the graduate program to which you seek admission.

Student Attendance Information:

Full legal name (**please print**) _____
Area Code and Phone Number _____

Name on transcript, if different from above _____

Social Security or Student Identification Number _____

Dates of attendance: from ____/____/____ to ____/____/____ Date of Birth ____/____/____
Mo Yr Mo Yr Mo Yr

Degrees earned _____ Date(s) _____

Current address _____
Number and Street

City State Zip Country

TO THE REGISTRAR OF: _____
Name of Prior University Attended

1. I am applying for graduate admission at The University of Montana. I authorize you to send one official transcript of my record to me in a sealed envelope at the address above. The sealed envelope will be mailed in my application packet to the graduate program I am applying to at The University of Montana and will be opened by them.

Student's signature _____ Date _____

OR

2. If it is not your policy to send an official transcript to me for my application packet to The University of Montana, please mail the official transcript to the following address as soon as possible. The academic program I am applying to must have my official transcript **before** _____.

Graduate Studies Committee Chair
The University of Montana

Missoula, MT 59812

Graduate Program