



Instructions for the WSU Certification of Finances Form

Please find the WSU *Certification of Finances Form* attached. This form must be completed in its entirety by you, your sponsor(s), and the appropriate financial institution(s) before we are able to issue you your Certificate of Eligibility (Form I-20).

Part I should be completed by the applicant. Please include all information in this section including address and email information. It is important we have a way to contact you if necessary.

Part II should be completed by the WSU applicant.

Part III The applicant should complete the *Financial Information* portion. The applicant's sponsor should complete the *Sponsor Information* section. If you are a self-sponsor, there is no need to complete this section of the form.

Part IV must be completed by the Financial Institution of the Applicant/Sponsor. The applicant/sponsor must also submit 6 months of original bank statements verifying the funds stated.

****You must bring the original *Certification of Finances Form* as well as the supporting documentation with you to your visa interview.****

You have 2 options to submit this form to WSU:

1. You can scan this document and the supporting financial documentation (e.g. bank statements) and email them to Katey Palumbo, International Student Advisor, at kpalumbo2@worchester.edu
2. You can have a duplicate original copy completed by yourself, your sponsor and the financial institution and mail one copy to WSU and bring the other with you to your visa interview.

Photocopies will not be accepted under any circumstances.

Please note: If any portion of this form is not completed, we will not be able to issue you an I-20 form. If you have any questions regarding this form, please contact Katey Palumbo, International Student Advisor, at kpalumbo2@worchester.edu.

Worcester State University

CERTIFICATION OF FINANCES FORM ~ WSU

All international undergraduate and graduate students as well as those applying to the Intensive English Language Institute (IELI) must complete this document. Worcester State University is required by United States government regulations to verify that you will have enough funds available to you for tuition, fees and living expenses for the duration of your stay. **We are unable to issue you a Certificate of Eligibility (I-20) before receiving these completed forms.** It must be returned with the International Student Sponsor Statement and the Financial Declaration Affidavit or sponsor bank statements.

PART I:

Applicant Information:

Name (as it appears on your passport): _____

Family

First

Middle

Permanent Address: _____

Mailing Address: _____

Telephone: _____ Email Address: _____

Date of Birth: _____

Country of Birth: _____

Country of Citizenship: _____

Sex: [] Male [] Female

PART II:

Program Information

The following estimated academic expenses are for the 2011-2012 academic year and include tuition, fees, room & board, books, and medical insurance.

Please indicate which program you are applying for:

- | | |
|--|----------|
| <input type="checkbox"/> Worcester State University Undergraduate Programs | \$21,500 |
| <input type="checkbox"/> Worcester State University Graduate Programs | \$12,000 |
| <input type="checkbox"/> Worcester State University IELI | \$12,000 |

\$ _____

Total Estimated Expenses (from above)

** Please note: You or your sponsor will need to show financial ability to fund your **entire** course of study.**

PART III. Worcester State University International Student Sponsor Statement

Financial Information

- I will provide my own financial support while a student at WSU
- My family will provide financial support while I am a student at WSU
- An outside sponsor will provide financial support while I am a student at WSU

Sponsor's Full Name

- My government or an outside agency/foundation will provide financial support while I am a student at WSU

Name of Government/Agency/Foundation

* If government/foundation is acting as sponsor, please submit only Sponsor Information only. The Financial Declaration Affidavit is not required.

Sponsor Information:

Name of Sponsor

Relationship to Applicant

Sponsor's Complete Address

Sponsor's Telephone Number

Sponsor's E-Mail Address

This is to verify that I, _____, will provide the necessary financial support for education and living expenses for the duration of the time

Name of Sponsor

_____ is a student at Worcester State College. I further guarantee that funds will be readily available for this student's subsequent years of study.

Name of Student

By signing this document, I certify that all of the information is true to the best of my knowledge. I also understand that I am legally obligated to follow through with my promise of financial support for this student.

Signature of Sponsor

Date

The sponsor or student MUST have the *Financial Declaration Affidavit (part IV.)* form completed by his/her financial institution.

Part IV. Financial Declaration Affidavit

*To be completed by the Financial Institution of the student/family/sponsor. In addition to this form, the student/sponsor must submit **original** current bank statements (previous **6** month period) showing all transactions. **All funds must be noted in US dollars and all accompanying letters must be in English.***

I, _____ on behalf of
Name of bank official

_____,
Name of bank/financial institution

certify that _____
Name of family member/sponsor

has current financial holdings of at least \$ _____
Total estimated program expenses

which are available for the purpose of providing financial support to

_____ for his/her studies at
Name of Student

Worcester State University.

Bank Official's Signature

Bank Official's Full Name

Bank Official's Title

Date

Telephone, fax number, e-mail of financial Institution

Mailing address of financial institution

Affix institution's official seal here:

NOTE: A bank seal is necessary. However, a letter from your bank on bank letterhead indicating availability of necessary funds is also sufficient.

You will need to scan and email these documents to the International Student Advisor and bring the original documents with you to your visa interview.